

Minutes from the Polk City Community Library Board Meeting
Tuesday, September 12, 2006 at 7:35 P.M.

1. Call to order-Kim Brennan, Dana Capaldo, Kim Kellogg, Ellen Peterson, Sheila Dietz, Dan Lane, Roxann Swenson, George Lawson, Dennis Dietz, and guest of the Dietz, Fitim and Ghana from Kosovo attended.
2. Approval of Agenda-Approved by Ellen, seconded by Sheila.
3. Approval of minutes-Sheila moved we approve August minutes. Ellen seconded. Minutes approved.
4. Consultant's report: George Lawson went over the Draft for the space needs assessment for the Polk City Community Library. Sheila moved we approve as revised and Ellen seconded.
5. Director's Report-Pam Witt did an adult program survey. She is working on a speaker for April. Kim gave us a proposal for new Library hours. Sheila moved we accept the proposal and Ellen seconded. The new hours will start in October. Kim is going to ask the Friends if they would donate a computer for staff and programs. They would like a notebook. It would be able to be moved around to be used for programs. See Kim's reports for upcoming events and statistics.
6. Foundation Report-No report.
7. Liaison Report-Parking has been approved in the space of the Library.
8. Unfinished Business-None
9. New Business
 - A. Online directory space-Kim will contact Gary Mahana about storing the shelving.
 - B. Procedure for storage shed-Kim is writing up a procedure.
 - C. Next meeting-We will not have an October meeting. Our next meeting will be November 14, 2006 at 7:30 P.M.
10. Meeting adjourned 9:05 P.M. By Ellen, seconded by Sheila.

Minutes submitted by Roxann Swenson