

Minutes
Polk City Community Library Board Meeting
Tuesday, February 14, 2006 at 7:35 P.M.

1. Call to order – Roy Kenagy of Central Ia Library Service Area, Dana Capaldo, Dan Lane, Ellen Peterson, Roxann Swenson, and Charity Hegna attended. The next meeting is set for Tuesday, March 14, 2006 at 7:30 P.M.
2. Approval of Agenda – No additions to agenda.
3. Approval of minutes –Roxann moved we approve January minutes. Ellen seconded. Minutes approved.
4. Director’s Report – No report. See Kim’s reports for upcoming events and statistics.
5. Foundation Report – No report.
6. Liaison Report- Dan reported that the council is finalizing the budget
7. Unfinished Business
 - i. Remaining policies for approval- Ellen moved that we approve the Personnel Policy, Seconded by Dana. Roxann moved that we approve the Service Policy, Seconded by Ellen. Roxann moved that we approve the Selection\Collection Development Policy, Seconded by Ellen.
 - ii. Report from Roy- Roy reported on the Community meeting ranking of service responses. The responses have been restated as five goals. See plan. A time will be set up to go over these five goals with the Community that met on this.
 - iii. Mission Statement-The new mission statement will be (The Polk City Community Library provides a place where all can meet, learn and grow.) Roxann moved, Seconded by Ellen.
 - iv. Evaluations-We will be getting a form to give Kim an evaluation.
 - v. Other-
8. New Business
 - i. Plans for library addition-Dana will talk to the architects we used and get the size and current day cost of the plan that was set up for the space that is left in our current location
 - ii. Other-
9. Meeting adjourned 9:15 P.M. By Ellen, Seconded by Roxann.

Minutes submitted by Roxann Swenson

