

Minutes from the Polk City Community Library Board meeting
Tuesday, December 7, 2006 at 7:30 P.M.

Call to order –Kim Brennan, Dana Capaldo, Kim Kellogg, Ellen Peterson, Sheila Dietz and Roxann Swenson.

Approval of Agenda – Approved by Ellen, seconded by Sheila.

Approval of minutes –Kim moved we approve November minutes. Dana seconded.
Minutes approved.

Director’s Report – Kim gave us a copy of the budget. Discussed policy for borrowing Digital Multi Media projector. Roxann moved we approve policy with adding operating procedure to it. Ellen seconded. We are having lots of problems with copier. Asked Kim to get bids for a new one. More part-time hours are needed. Kim is setting up contract for fire alarms. See Kim’s reports for upcoming events and statistics.

Foundation Report – They are advertising bricks.

Liaison Report- None

Unfinished Business – Asked Kim to get prices for sign outside and work on options. Started to discuss need of Conflict of Interest Statements and tabled for next meeting.

New Business

Alleman Contract – Roxann moved we change the rate to \$7.00 and Ellen seconded.

Personnel – Report given.

Next meeting – Our next meeting will be January 9, 2007 at 7:30 P.M.

Meeting adjourned 9:20 P.M. By Ellen, Seconded by Sheila.

Minutes submitted by Roxann Swenson