

Minutes from the Polk City Community Library Board meeting
Tuesday, August 12, 2008 at 7:30 P.M.

Call to order –Maureen McGuire, Judy Nyberg, Dana Capaldo, Kim Kellogg and Roxann Swenson attended.

Approval of Agenda – Roxann moved we approve agenda. Seconded by Dana.

Approval of minutes –Judy moved we approve July minutes. Maureen seconded. Minutes approved.

Director’s Report – Received \$3,292.50 and signed contract from Alleman. The Friends made around \$2,000 from the book sale. The Friends will give the Library money to order new shelving for children’s books. Kim has received six resumes and will start to set up interviews. Kim asked the board to make a volunteer policy. See Kim’s reports for upcoming events and statistics.

Foundation Report –none

Liaison Report –none

Unfinished Business –

A. Review Internet Policy- Roxann moved we approve the internet policy.
Seconded by Dana.

New Business –

Review policy on loaning library equipment- Hold till next month.

B. Review personnel policy- Made some changes and will review it next month.

C. Review lifting ban on library customer- Roxann approved lifting the ban.
Seconded by Judy.

D. Discuss creating finance committee- Hold till next month.

Meeting adjourned 8:45 P.M. By Roxann. Seconded by Dana.

Minutes submitted by Roxann Swenson