

Polk City Community Library Board
Meeting Minutes
November 11, 2008

Call to order - Maureen McGuire, Dana Capaldo, Chris Gregory, Kim Kellogg, Kimberly Knapp and Judy Nyberg

Approval of Agenda– Dana made a motion to approve the agenda. A second to approve was made by Chris. Motion approved

Approval of Minutes- Dana made a motion to approve the minutes for September. A second to approve was made by Judy. Motion approved.

Resignation of board secretary/new secretary - Roxann Swenson resigned as board secretary. Judy volunteered to become the new board secretary. Dana made a motion to approve Judy as secretary. A second to approve was made by Maureen. Motion approved.

Director's Report - Status reports for October will be presented at the December 9, board meeting.

Foundation Report - none

Liaison Report - none

Unfinished Business

- a. Review volunteer policy - Change wording under Purpose and Intent.
- b. Review new "Work for fine program policy." Make changes as suggested.

Both policy changes will be reviewed during next month's meeting.

c. Creation of the board finance committee - Maureen appointed Kimberly Knapp and Chris Gregory to serve on the board finance committee.

d. Kim requested a change in wording to the Internet Policy under item #7. Eliminate the following "if no one else is waiting" from the second sentence. A motion to approve this change was made by Judy. A second to approve was made by Dana. Motion approved.

New Business

a. Kim presented a new bulletin board policy to the board. A motion to approve the policy was made by Chris. A second to approve was made by Dana. Motion approved. Maureen signed the bulletin board policy.

b. Kim recommended an increase in the hourly wage for the Assistant Director of the Polk City Library. This will be included in the packet for the next City Council meeting. Dana made a motion to approve the increase and Kimberly seconded

it. Motion approved.

The next Library Board meeting is scheduled for December 9, at 7:00 p.m.