

**Polk City Community Library Board
Meeting Minutes
February 10, 2009**

Maureen McGuire called the meeting to order at the Polk City Community Library.

Board Members Present – CONTACT _Con-3C9274F518 Dana Capaldo, CONTACT _Con-3C9274F522 Christine Gregory (conference call), CONTACT _Con-3C9274F533 Maureen McGuire and Judy Nyberg

Board Member Absent – Kimberly Knapp

Library Representative Present – Kim Kellogg, Director

City Council Liaison Present – Dan Lane

Approval of Agenda – A motion to approve the agenda was made by Dana and seconded by Judy. Motion approved.

Approval of Minutes from January meeting – A motion to approve the January minutes was made by Christine and seconded by Maureen. Motion approved.

Director's Report – The Polk County Library funding has been submitted to the Board of Supervisors and is awaiting approval.

Foundation Report – Nothing to report.

Liaison Report – Dan discussed proposed budget cuts.

Unfinished Business:

A motion was made by Judy to approve the Reconsideration of Materials Policy once the date has been updated. Maureen seconded the motion. Motion approved.

The director evaluation forms discussion was tabled until next

month's meeting.

New Business:

Christine made a motion to approve the Weather Policy with the revised underscored wording – If the North Polk School District shall close for the day due to inclement weather, the Polk City Community Library will not open until 12:00 (noon), weather permitting. Dana seconded the motion. Motion approved.

A motion to approve the Personnel Policy was made by Dana and seconded by Maureen. Motion approved.

The 2009-2010 budget discussion was tabled until the meeting with Colin has taken place.

Kim will look into possible managerial training sessions available for her enrollment.

There was a unanimous motion to adjourn.

The next library board meeting is scheduled for Tuesday, March 10, 2009 at 7:00 p.m.