

Polk City Community Library Board Meeting Minutes March 10, 2009

Maureen McGuire called the meeting to order at the Polk City Community Library.

Board Members (Present): Dana Capaldo, Kimberly Knapp, Maureen McGuire and Judy Nyberg

Board Member (Absent): Christine Gregory

Library Representative (Present): Kim Kellogg, Director

Foundation Board (Present): Mark Lambert

Approval of Agenda – A motion to approve the agenda was made by Dana and seconded by Judy. Motion approved.

Approval of Minutes from February meeting – A motion to approve the February minutes was made by Maureen and seconded by Kimberly. Motion approved.

Director's Report

Barb Pothast is starting the Community Connection (a group of community volunteers.) Kim will be attending the first meeting of the group next week. Kim is looking into on-line managerial classes (Iowa Community Assurance Pool.) Kim will bring information on these classes to our next board meeting. There will be changes to the library web site to make it easier to use. Kim will also investigate listing new materials on the site – possibly under the catalog tab.

April 13 through the 17th is National Library Week. During the week, outstanding fines will be forgiven. Kim will look into publicizing this on the square sign as well as other publications.

Kim has a volunteer to develop a diagram of the library bricks.

Foundation Report

Mark Lambert is retiring from the Foundation Board as soon as a replacement can be found. Kim will check with a few people she knows who might be interested in becoming a member of the Foundation Board.

Liaison Report – NA

Unfinished Business

Director evaluation – Each board member will review the evaluation forms we received prior to the April meeting and come with suggestions.

New Business - NA

There was a unanimous motion to adjourn.

The next library board meeting is scheduled for Tuesday, April 14, 2009 at 7:00 p.m.