

Polk City Community Library Minutes August 10, 2010

Judy Nyberg called the meeting to order at 7:05 p.m. at the Polk City Community Library in Maureen McGuire's absence.

Board Members Present: Kathy DeBruyn, Christine Gregory, and Judy Nyberg

Board Member Absent: Maureen McGuire

Library Director Present: Kim Kellogg

City Council Liaison Present: Dan Lane

Approval of agenda: Kimberly Knapp made a motion to approve the agenda and Kathy DeBruyn seconded the motion. Motion approved.

Approval of minutes dated July 13, 2010: Judy Nyberg made a motion to approve the minutes and Kimberly Knapp seconded the motion. Motion approved.

Director's Report:

- a. The summer reading program is over and was a big success.
- b. An advertisement has been placed in several local publications for a part-time replacement for Mindy's position.
- c. Kim will work with the Polk City police on the Fine/Overdue Policy and bring a copy to September's board meeting for review.
- d. Kim scheduled a meeting with Colin for Monday, August 9; however, due to computer and electrical issues in Polk City it was cancelled. This meeting will be rescheduled prior to next month's meeting.

Foundation Report:

- a. The new members of the Library Foundation will meet in August.

Liaison Report – Most of the discussion centered on a possible weed ordinance for Polk City.

Unfinished Business:

- Christine and Judy will meet with Kim prior to Pam's review and next month's board meeting to review Pam's performance appraisal.

New Business:

- a. The board reviewed the work schedule for August 2010 and expenditures for July 2010. Kimberly questioned the amount (-\$139.51) shown for Kindermusik. Kim will look into this and report to the board during the September meeting.

Kimberly Knapp has resigned from the Polk City Community Library board and this was her last meeting. The board thanked Kimberly for her contribution and time spent.

Kimberly Knapp made a motion to adjourn the meeting at 7:42 p.m. and Christine Gregory seconded the motion. Motion approved.