

Library Card Policy

The Polk City Community Library Board have deemed the following the policy for a library card.

Attaining a card:

A card must be filled out with the following information:

Full Name
House address
Post Office Box
Phone Number

Customer must also show a photo ID.

If the customer is under 17 years of age a parent must accompany them and a parent must sign the card.

Open access customer must present their city of resident's library card.

Time Limit:

A library card shall be good for 3 years and may be renewed at not cost.

Replacement of Lost or Stolen Card:

Replacement cost of a card lost or stolen shall be \$1.00 per card.

Upon the discretion of the Library Director, the library card policy may be overridden.

Accepted by the Polk City Community Library Board on _____.